



STALL HOLDERS AND EXHIBITORS CONTRACT

Contract Rules:

- 1) All stall holders/ Exhibitors must be ready for trade 1 hours before our gates open.
- 2) Stall holders/ Exhibitors must produce Exhibitors Armband when entering the premises.
- 3) **Any stall holder/Exhibitor found guilty of selling goods that has not been mentioned in the contract will be asked to leave the festival and will forfeit their deposits. TO BE ENFORCED AT MPF**
- 4) The organizers have the right to cancel or postpone the festival. All monies will be refunded 14 working days after notification.
- 5) Right of admission strictly reserved.
- 6) Each stall holder must supply their own NEW 20m extension cord.(No joints, No Broken plugs)
- 7) Each stall will be 3m x 3.6m in size unless otherwise arranged with the organizers.
- 8) Only 4 people per stall will be allowed to enter free. This is not negotiable! **Any person without the TAG will be asked to leave the Premises**
- 9) By signing this agreement the stall holder indemnifies the organizers against all claims arising from their participation in this event.
- 10) Stall holders found to continuously overloading the power **supply (excessive electrical equipment, which causes constant power failures)** will have their participation terminated with immediate effect. We ONLY supply each stall with one power point and the system cannot handle industrial equipment!(Equipment list and Power requirements to be forwarded to the Office) In the event of having your participation terminated due to failure to adhere to the rules and conditions of participation, no refunds will be paid.
- 11) **Stall holders refusing to move their vehicles from the festival site will have their participation terminated with immediate effect and law enforcement will FINE said vehicles.**
- 12) Any criminal conduct or violent behavior on the part of any participant at the festival will face immediate expulsion from the festival, have their products removed from the site and face criminal charges. We shall tolerate NO unruly behavior by any participant!
- 13) Stall holders take full responsibility for all profits and losses incurred due to their participation herein.
- 14) **No Children are allowed through the back entrance. (CHILDREN USE THE FRONT ENTRANCE FOR REGISTRATION)**
- 15) ALL Stallholders staff MUST wear armbands at all times. Broken armbands or NO CAR Sticker will not be given access to the Gardens. NO tags will need to access by paying at the Main entrance in Morgenster Road.
- 16) **FOOD STALLS**
 - All Halaal stands must clearly indicate their status by means of clear signage.
 - All food stall holders must be in possession of a valid trading of food acceptability certificate and Business License.
 - No Open flames allowed only Charcoal or Gas. Fire Extinguishers and Fire Blankets are compulsory
 - ONLY Coke products allowed to be sold. Wholesale pricing is available to vendors at Coke Truck.
 - No additional space can be utilized besides the Stall provided. No Gazebo's and Advertising allowed
 - Access Tags for cars to be affixed to the top drivers side of the windscreen. NO Car Sticker, NO Entrance. (ONE CAR PER STALL)
 - All refuse to be placed in BLACK BAGS and sealed. All boxes to be flattened. Cleaners will collect from the stalls.
 - To comply with City of Cape Town **Fire Department**, ALL GAS USERS to purchase their gas requirements from Designated Gas Supplier at the MPF. No more than 19kg is allowed inside a stall at one time. Supplier details will be supplied.

PAYMENT CONFIRMED

Name of stall holder: _____ . Contact Number: _____ .

Sign: _____ .

For more info, kindly contact: (021) 391 0141. Or sharon@mitchellsplainfestival.com



Mitchells Plain Festival - Stalls Application Form

Office Use	Date received	Ref #	Receipt #
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CONTACT DETAILS OF OWNER

1. Name of stall _____

2. Address _____

The contact person serves as a link between you and the Mitchells Plain Festival organizers. He/she must be easily reachable and capable of making decisions. – **ONLY IF ALL INFORMATION IS SUPPLIED WILL APPLICATION BE CONSIDERED.**

Name: _____ Surname _____

Tel: (Home) _____ Area of residence _____

Mobile (Cell) _____ E-mail _____

PRODUCT DETAILS

Provide a full list of products that you plan on selling and indicate your **main product(s)** first, (for example: boerewors rolls, biltong, dried fruit, jewelry, shoes, paintings, leather products) Any items being sold but not on the Application form will be removed. Coordinators will check.

1	2	3	4
5	6	7	8

If selling food, please confirm List your **equipment** to be used at the Festival. Failure to list ALL items may lead to stall Closure or removal of unspecified Items! Please confirm Electricity Required.

1	2	3
4	5	6

Confirm the way your **food will be prepared**: . Failure to list ALL items may lead to stall Closure or removal of unspecified Items!

1 Electricity	2 Gas	3 Charcoal
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DECLARATION

All applicants have to sign the application form. Forms that are not signed will not be considered for selection. I declare that the abovementioned information is true and correct. I agree to submit all the required certificates, proof of payment if my application is successful. In the event that my application being successful I agree to pay my stall immediately and will fax or email the Proof of Payment slip to Fax: (086) 689 9984 or Sharon@mitchellsplainfestival.com. **NO LATE OR PART PAYMENTS WILL BE ALLOWED.** By signing this document, I confirm that I am fully authorized and plenipotentiary to sign the application form. I commit myself as surety and co-main debtor with respect to adhering to the obligations as set out above. **STRICTLY COCA COLA BEVERAGES WILL BE ALLOWED!**

Signature: _____ Print Name & Surname _____

Date _____